

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
পরিসংখ্যান ও তথ্য ব্যবস্থাপনা বিভাগ
বাংলাদেশ পরিসংখ্যান ব্যুরো
স্ট্যাটিস্টিক্যাল ক্যাপাসিটি অ্যান্ডহ্যান্সমেন্ট অ্যান্ড
মডার্নাইজেশন (SCEM) প্রকল্প
পরিসংখ্যান ভবন (৯ম তলা, ব্লক-বি)
ই-২৭/এ আগারগাঁও, ঢাকা-১২০৭
www.bbs.gov.bd

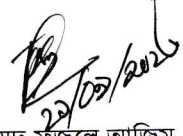
নং- ৫২.০১.০০০০.০০০.৯০৯.০১৭.০০০১.২৬.০২৮৭

তারিখঃ ৬ আশ্বিন ১৪৩৩ বঙ্গাব্দ
২১ সেপ্টেম্বর ২০২৬ খ্রিষ্টাব্দ

বিষয়: দরপত্র বিজ্ঞপ্তি প্রকাশ প্রসঙ্গে।

বাংলাদেশ পরিসংখ্যান ব্যুরো কর্তৃক বাস্তবায়নাধীন “স্ট্যাটিস্টিক্যাল ক্যাপাসিটি অ্যান্ডহ্যান্সমেন্ট অ্যান্ড মডার্নাইজেশন (SCEM) প্রকল্প” এর আওতায় (1) Junior Financial Management specialist, (2) Junior procurement specialist নামক দুই জন পরামর্শক এবং (3) User Satisfaction Survey সংক্রান্ত একটি ফর্ম নিয়োগের লক্ষ্যে বিজ্ঞপ্তি আগামী ২২ সেপ্টেম্বর ২০২৬ খ্রি. তারিখে আপনার পত্রিকায় প্রতিটি সংস্করণে ভিতরের সাদা-কালো পাতায় (৪ কলাম, ০৮ ফন্ট) ০১ (এক) দিনের জন্য প্রকাশের প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য অনুরোধ করা হলো।

সংযুক্তঃ বর্ণনা মোতাবেক ০৪ (চার) পাতা।


মোহাম্মদ ফজলে আজিম
যুগ্মসচিব

ও
প্রকল্প পরিচালক

মেবাইল: ০১৭১২৬২৬২৮৭

ই-মেইল: pd.scomp@bbs.gov.bd



বিতরণ:

০১. প্রধান নির্বাহী কর্মকর্তা, বাংলাদেশ পাবলিক প্রকিউরমেন্ট অথরিটি, বিপিপিএ ভবন, শেরেবাংলা নগর, আগারগাঁও, ঢাকা-১২০৭ (বিপিপিএ এর ওয়েবসাইটে ডকুমেন্টটি প্রকাশের অনুরোধসহ);
০২. পরিচালক, কম্পিউটার উইং, বিবিএস, ঢাকা (বিবিএস এর ওয়েবসাইটে ডকুমেন্টটি প্রকাশের অনুরোধসহ);
০৩. পরিচালক, এফএ অ্যান্ড এমআইএস উইং, বিবিএস, ঢাকা (বিবিএস এর নোটিশ বোর্ডে প্রদর্শনের অনুরোধসহ);
০৪. বিজ্ঞাপন ম্যানেজার, প্রতিদিনের বাংলাদেশ, রংধনু কর্পোরেট, ক-২৭১, ৯ম/১০ম তলা, ব্লক-সি, প্রগতি সরণি, কুড়িল বিশ্বরোড, ঢাকা- ১২২৯;
০৫. বিজ্ঞাপন ম্যানেজার, দৈনিক ইত্তেফাক, ৪০, কারওয়ান বাজার, ঢাকা-১২১৫; এবং
০৬. বিজ্ঞাপন ম্যানেজার, The Daily Sun, Plot- 844, Road- 12, Block- I, Bashundhara R/A, Baridhara, Dhaka-1229।

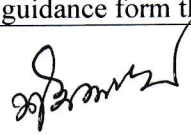
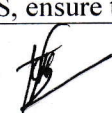
অনুলিপি (সদয় কার্যার্থে/জ্ঞাতার্থে):

০১. স্টাফ অফিসার, মহাপরিচালকের দপ্তর, বিবিএস, ঢাকা ;
০২. হিসাব শাখা, “স্ট্যাটিস্টিক্যাল ক্যাপাসিটি এনহ্যান্সমেন্ট অ্যান্ড মডার্নাইজেশন (SCEM) প্রকল্প; এবং
০৩. অফিস কপি।

Government of the People's Republic of Bangladesh
Ministry of Planning
Statistics and Informatics Division
Bangladesh Bureau of Statistics
Statistical Capacity Enhancement and Modernization Project (SCEMP)

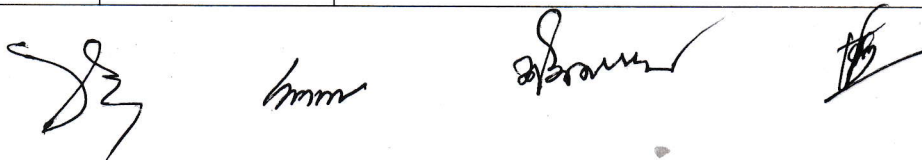
Request for Expressions of Interest
for
**Selection of (1) Junior Financial Management Specialist
(2) Junior Procurement Specialist**

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH			
1	Ministry/Division	Ministry of Planning	
2	Agency	Bangladesh Bureau of Statistics and Informatics Division	
3	Client Name	Project Director, Statistical Capacity Enhancement and Modernization Project (SCEMP)	
4	Client Code	Not used at present	
5	Client District	Dhaka	
6	Expression of Interest for Selection of	(1) Junior Financial Management Specialist (2) Junior Procurement Specialist	
7	EOI Ref No	52.01.0000.000.909.07.0004.26.1284	
8	Date	21.09.2026	
9	Method of Selection	SIC	
KEY INFORMATION			
FUNDING INFORMATION			
10	Source of Funds	Development Budget	
11	Development Partners (if applicable)	IDA	
PARTICULAR INFORMATION			
12	Project / Programme Code (if applicable)	N/A	
13	Project / Programme Name (if applicable)	Statistical Capacity Enhancement and Modernization Project (SCEMP)	
14	EOI Closing Date and Time	Date: 10.10.2026	Time: 04.00 pm
INFORMATION FOR APPLICANT			
15	Brief Description of Assignment	(1) Junior Financial Management Specialist The Junior Financial Management Specialist will undertake the following tasks: a. Financial Systems Management – Establish and maintain in collaboration with the FMS for a robust financial management system, align the chart of accounts with GoB and World Bank standards, and integrate budgeting with accounting systems. b. Budgeting and Fund Management – Assist in preparing budgets as per guidance form the FMS, ensure timely fund disbursement.	

		c. Accounting and Reporting – Review payments for compliance, prepare financial reports and statements, and support audit documentation. d. Audit and Compliance – Work with auditors to ensure adherence to financial regulations, review audit findings, and strengthen internal controls. e. Procurement and Payments – Support procurement activities, process payments, and reconcile financial transactions. f. Asset and Expenditure Monitoring – Maintain fixed asset records, conduct field visits, and monitor financial progress. g. Other Duties – Perform additional tasks as assigned by the Project Director. (2) Junior Procurement Specialist: The Junior Procurement Specialist will undertake the following tasks: a) Procurement Planning and Implementation – Develop, update, and execute the Procurement Plan, detailing procurement methods, timelines, and budget allocations, in coordination with project stakeholders. b) Bidding and Contracting – Prepare and manage bidding documents, Requests for Proposals (RFPs), and tender notices, ensuring full compliance with World Bank and GoB procurement guidelines. Oversee the entire bidding process, from advertisement to bid opening and evaluation. c) Evaluation and Contract Award – Lead bid evaluation committees, prepare evaluation reports, seek necessary approvals, and obtain World Bank no-objection where required. Facilitate contract negotiations and drafting for goods, works, and consultancy services. d) Contract Administration and Monitoring – Track contract execution and compliance, verify payment documents, and ensure timely delivery of goods and services. Maintain a procurement monitoring system to track schedules and performance. e) Compliance and Documentation – Support the Procurement Specialist to ensure proper filing, record-keeping, and audit readiness for all procurement activities. Handle procurement-related complaints, prepare responses, and report issues to the World Bank and relevant authorities. Publish contract award information in accordance with GoB and World Bank requirements. f) Other Duties – Support the Project Director and the Procurement Specialist in procurement-related activities and perform any additional tasks necessary to ensure the smooth implementation of the procurement function.
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16	Qualification and Experience	(1) Junior Financial Management Specialist (i) Qualification ▪ At least a second-class master's degree in accounting, Business Administration, Finance, or related subject. (ii) Experience a) Minimum of 05 years of post-qualification experience in financial management b) Experience in managing contract payments, fund disbursements, and financial reporting in Government and Development Partners funded projects. c) Having working experience in preparation of IUFR and Withdrawal applications and submission to world bank through client connection. d) Having adequate knowledge and experience in Integrated Budgetary and Accounting System (IBAS++); e) Strong organizational and planning skills, with the ability to work independently and under pressure. f) Ability to develop a chart of accounts and manage financial reporting systems. g) Fluent in Bengali and English (spoken and written). h) Proficiency in Microsoft Office and financial software systems. (2) Junior Procurement Specialist: (i) Qualification • B.Sc. in Engineering or master's degree (at least second-class) in Business Administration, Law, or Procurement. (ii) Experience a) Minimum 3 years of procurement experience in government, semi-government institutions, or donor-funded projects. b) Expertise in World Bank procurement regulations and GoB Public Procurement Act and Rules will get preference. c) Proven experience in bidding processes, contract management, and procurement issue resolution. d) Strong analytical and problem-solving skills with the ability to manage procurement risks. e) Proficiency in Microsoft Office and procurement software. f) Excellent communication skills in Bengali and English, both written and verbal. g) Ability to work independently and collaboratively in a team environment. h) Strong organizational and planning skills with attention to detail. i) Experience in providing training and capacity-building on procurement processes.
17	Other Details	The undersigned now invites eligible Applicants to apply for the position. Applicants are invited to provide information indicating that they are qualified to perform the services (complete CV with other details as required as per the Application Forms)



		Interested consultants are required to submit their expressions of interest in accordance with the Standard Request for Application Forms which may be collected from the office of the undersigned during normal office hours or from the website: www.bbs.gov.bd. Expression of Interest shall be submitted in sealed envelope delivered to the office of the undersigned or to the email address given below clearly marked "Expressions of Interest for Selection of Junior Financial Management Specialist/Junior Procurement Specialist".
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CLIENT DETAILS

18	Name of Official Inviting EOI	Mohammad Fazla Azim
19	Designation of Official Inviting EOI	Project Director & Joint Secretary, SCEM Project
20	Address of Official Inviting EOI	Statistical Capacity Enhancement and Modernization Project (SCEMP), E-27/A, 8 th floor, Agargaon, Dhaka – 1207
21	Contact details of Official Inviting EOI	Phone: 02-55007041 Email: pd.scamp@bbs.gov.bd
22	The Client reserves the right to reject all EOI's	


 (Mohammad Fazla Azim)
 Project Director, SCEM Project




 Sadek Hossain Khoka
 Programmer
 SCEM Project, BBS


 মোঃ শহীদুল ইসলাম
 উপসহকারী পরিচালক